

MINUTES
Community District Education Council 30
Annual & Calendar Meeting
July 14, 2020

The July Annual & Calendar Meetings of Community District Education Council 30 were held on Tuesday, July 14, 2020, via the Zoom platform.

Roberto Cruz, Co-President, called the Annual Meeting to order at 6:03PM.

Roll Call

Shannon Lee, Recording Secretary, conducted roll call for the Business Meeting.

Present:

Deborah Alexander
Roberto Cruz
Jonathan Greenberg
Ka-Trina Harris
Shannon Lee
Amina Maiza
Nuala O'Doherty
Scott Sharinn

Absent:

Fatima Lakraflia

Mr. Cruz reviewed the meeting script provided by the Division of Family and Community Engagement.

Chairman Pro Tem

Deborah Alexander nominated Amina Maiza for the position of Chairman Pro Tem

There were no other nominations.

Ms. Maiza accepted the nomination.

Roll call vote.

Ms. Alexander	Amina Maiza
Mr. Cruz	Amina Maiza
Mr. Greenberg	Not Present
Ms. Harris	Amina Maiza
Ms. Lakraflia	Not Present
Ms. Lee	Amina Maiza
Ms. Maiza	Amina Maiza
Ms. O'Doherty	Not Present
Ms. Sharinn	Amina Maiza

Ms. Maiza served as Chairman Pro Tem

Election of Officers

Ms. Maiza requested nominations for President or Co-Presidents.

Ka-Trina Harris nominated Deborah Alexander and Robert Cruz for Co-Presidents

There were no other nominations.

Ms. Alexander and Mr. Cruz accepted the nomination.

Ms. Alexander and Mr. Cruz each gave a statement.

Roll call vote.

Ms. Alexander	Deborah Alexander and Robert Cruz
Mr. Cruz	Deborah Alexander and Robert Cruz
Mr. Greenberg	Deborah Alexander and Robert Cruz
Ms. Harris	Deborah Alexander and Robert Cruz
Ms. Lakraflfi	Not Present
Ms. Lee	Deborah Alexander and Robert Cruz
Ms. Maiza	Deborah Alexander and Robert Cruz
Ms. O'Doherty	Deborah Alexander and Robert Cruz
Ms. Sharinn	Deborah Alexander and Robert Cruz

Deborah Alexander and Robert Cruz will serve as Co-Presidents for the 2020-2021 school year.

Ms. Maiza turned the meeting over to newly elected Co-President, Roberto Cruz.

Mr. Cruz requested nominations for Vice President.

Ms. Alexander nominated Ka-Trina Harris for Vice President.

Ms. Harris accepted the nomination.

Mr. Greenberg nominated himself for First Vice President.

There were no other nominations.

Mr. Greenberg and Ms. Harris each gave a statement.

Roll call vote.

Ms. Alexander	Ka-Trina Harris
Mr. Cruz	Ka-Trina Harris
Mr. Greenberg	Mr. Greenberg
Ms. Harris	Ka-Trina Harris
Ms. Lakraflfi	Not Present
Ms. Lee	Ka-Trina Harris
Ms. Maiza	Ka-Trina Harris
Ms. O'Doherty	Mr. Greenberg
Ms. Sharinn	Ka-Trina Harris

Ms. Harris will serve as First Vice President for the 2020-2021 school year.

Mr. Cruz requested nominations for Secretary.

Ms. Harris nominated Shannon Lee for Secretary.

Ms. Lee accepted the nomination.

There were no other nominations.

Ms. Lee gave a statement.

Roll call vote.

Ms. Alexander	Shannon Lee
Mr. Cruz	Shannon Lee
Mr. Greenberg	Shannon Lee
Ms. Harris	Shannon Lee
Ms. Lakraflfi	Not Present
Ms. Lee	Shannon Lee
Ms. Maiza	Shannon Lee
Ms. O'Doherty	Shannon Lee
Ms. Sharinn	Shannon Lee

Ms. Lee will serve as Secretary for the 2020-2021 school year.

Mr. Cruz requested nominations for Treasurer.

Ms. Harris nominated Amina Maiza for Treasurer.

Ms. Maiza accepted the nomination.

There were no other nominations.

Ms. Maiza gave a statement.

Roll call vote.

Ms. Alexander	Amina Maiza
Mr. Cruz	Amina Maiza
Mr. Greenberg	Amina Maiza
Ms. Harris	Amina Maiza
Ms. Lakrafla	Not Present
Ms. Lee	Amina Maiza
Ms. Maiza	Amina Maiza
Ms. O'Doherty	Amina Maiza
Ms. Sharinn	Amina Maiza

Ms. Maiza will serve as Treasurer for the 2020-2021 school year.

There being no further business, Ms. Harris made a motion to adjourn the meeting. Ms. Maiza seconded. The meeting was adjourned at 6:26 PM.

Calendar Meeting

Mr. Cruz reviewed the format for the meeting. Speakers were given 2 minutes for their comments.

Roberto Cruz, newly elected Co-President, called the Calendar meeting to order at 6:26 PM.

Roll Call

Shannon Lee, newly elected Secretary, conducted roll call for the Calendar Meeting.

Present: Deborah Alexander
Robert Cruz
Jonathan Greenberg
Ka-Trina Harris
Fatima Lakrafla
Shannon Lee
Amina Maiza
Nuala O'Doherty
Scott Sharinn

P.S. 384 Zoning

Ms. Alexander stated that P.S. 384 is the newest school in District 30 and is still being built. The school is currently "incubated" in a pre-k center. The building will open in September 2021 and the Council is responsible for zoning. Additional schools are expected to be built in that community. The Council can zone now but there is no clear plan, or the Council can postpone a year allowing more time to create a plan. Ms. Alexander met informally with parent leaders from P.S. 78, P.S. 384 and the Gantry Parent Association. All supported postponing the zoning. Currently students attending P.S. 384 are the overflow for P.S. 78. Ms. Alexander recommended that the Council wait a year. Ms. O'Doherty suggested holding

meetings to engage the community. Mr. Greenberg stated he was inclined to agree with waiting but wants to hear from the community. Ms. Alexander stated that information from the School Construction Authority about additional buildings is needed. The Council will invite the SCA to the August meeting.

Dr. Philip A. Composto, Community Superintendent's Report:

Dr. Composto congratulated the newly elected officers and members.

The Superintendent's report follows the minutes.

Ms. O'Doherty requested updated numbers on how many meals have been distributed.

Ms. Alexander asked when the D30 New York City Integration Plan Committee will resume. Dr. Composto is waiting for guidance.

Ms. Alexander asked about complaints regarding a teacher in the district who made some disturbing comments. Dr. Composto that the incident was reported to the Office of Special Investigation and the Office of Equal Opportunity. Ms. Alexander suggested that the Council craft a letter or resolution in response. Ms. Harris stated that there are similar concerns about staff at Long Island City High School. Deborah Alexander suggested that the Council form a Racial Justice committee.

Mr. Greenberg expressed concerns about the DOE model for remote learning because there was very little instruction in the spring. Dr. Composto stated that the DOE is aware of the problems and is working to address the concerns. The Borough Office is offering all kinds of training during the summer months.

Dr. Composto was asked about the custodial budget and the cleaning supplies used to clean schools. The DOE is providing all cleaning supplies and they will be all green products. He has no information on the budget.

Public Agenda and Speaking Time

Shannon S stated there are 5 new residential buildings being constructed within 5 blocks of P.S. 78. He supports waiting for zoning because those buildings won't be ready for a few years.

Meghan Cirrito stated there is no rush to zone. It is an opportunity to be innovative.

Anna Lee's son attends G&T at P.S. 217. She spoke about racism in all schools.

Gavin Healy stated all schools need to incorporate antiracism during the school day.

Marnie Geltman, as a parent in District 30, is concerned that Community Schools are getting a budget cut that other schools are not. Also, students are going to need counseling when they return to school in September.

Ms. Alexander about guidance counselors in schools. Currently each school has at least one and some middle schools have 2 or 3.

Kim asked how can everyone work together to stop overcrowding? Ms. Alexander spoke about a resolution passed years ago stated that residential buildings should not be approved without plans for schools.

Kathleen Essay, parent P.S. 150, is concerned about blended learning models.

Adjournment

There being no further business Ms. Alexander made a motion to adjourn the meeting. Ms. Harris seconded. All in favor. Motion was passed unanimously. The meeting was adjourned at 8:14PM.

Respectfully submitted,

Shannon Lee

Shannon Lee
Secretary

Superintendent's Report

Community District Education Council CDEC30 Meeting July 9, 2019

In support of the Framework for Great Schools under Supportive Environment

Dr. Philip A. Composto

- **Intermediate School 145 Magnet Program**

IS 145 has two admissions programs, a magnet program and a zoned program. The school has a large zone and most seats are allocated to zoned students as a result, as zoned students are entitled to a placement there as per the Chancellor's Regulations. The magnet program is open to students and residents of District 30. This program – like all admissions programs – has a seat target that is used to determine the number of offers that will be given out, in order to ensure the school can accommodate students.

At this time, the size of the magnet program cannot be substantially increased, as IS 145 is currently at its space capacity. Building Q145 is 101% utilized and has no space to expand the magnet program by even a section. However, the school leadership has agreed to make 10 additional waitlist offers to the magnet program, as those students can be accommodated within the school's current numbers.

- **Community Schools**

The economic crisis caused by COVID-19 is putting a significant strain on the City's financial situation, and, as part of the City's recent budget agreement, programs were asked to absorb cuts - including \$9.1 million in cuts to Community Schools.

These cuts hurt, especially for a program that has such a positive impact on the lives of the young people it touches. The officials of Community Schools are still working on exactly what that means to their programming, and which schools will be impacted. They are also exploring ways to ensure critical partnerships and services for our schools are maintained. Any cuts in funding that will impact services currently being provided will be shared as soon as the information becomes available.

- **Summer School 2020 UPDATES:**

Elementary Grades 3-5 are being provided remotely under P.S. 166 led by Principal Jessica Geller.

Middle Grades 6-8 are being provided remotely under I.S. 204 led by Principal Faye Erstejn Kotzer.

High School Grades 9-12 are being provided remotely by Bryant HS and Long Island City HS under Principal Namika Dwarka and Vivian Selenikas, respectively.

Summer School 2020 will offer remote instruction to the following students:

Students in grades 3–8 who are:

- not promoted in June and are required to attend summer school.
- promoted in June but are recommended by their teacher for additional academic support in ELA and/or math over the summer.
- Students in grades 9–12 who receive a grade of Course in Progress, or who need to retake a course they have failed in a prior term.
- Students with 12-month Individualized Education Program (IEP) Services.

Dates for Summer School 2020 by Grade Level

- **Elementary and Middle school:**
 - Monday–Thursday
 - Monday, July 6 – Tuesday, August 11
- **High School:**
 - Monday – Friday, though student schedules may vary based on courses needed.
 - Monday, July 6 – Friday, August 14
- **District 75 and Extended School Year:**
 - Monday–Friday
 - Thursday, July 2 – Thursday, August 13

NOTE:

- **Friday, July 3:** Independence Day observed (schools closed)
- **Friday, July 31:** Eid al- Adha observed (schools closed)

Enrolling in Summer School

- New York City public school students receive first priority for Summer School enrollment. All other applicants are admitted on a first-come, first-served basis, subject to seat availability and student eligibility. Students eligible for Summer School 2020 are those in grades 3-12 whose school requires them to attend summer learning to be promoted to the next grade level or to graduate from high school.

New and Temporary (Visiting for Summer) Residents of New York City

- Students who are new to the New York City public school system are eligible to attend Summer School tuition-free if they provide proof of residence, are in grades 3-12, and they need summer learning to be promoted to the next grade level or to graduate from high school.
- Students who are visiting New York City for summer and are not registered in the New York City public school system, and will not be enrolled in the New York City public school system in September 2020, are eligible to attend Summer School tuition-free if they provide proper residency documentation, are in grades 3-12, and they need summer learning to be promoted to the next grade level or to graduate from high school.
- To register for Summer School 2020, families should email the parent coordinator and/or principal of the remote learning summer school([Open external link](#)) they wish to attend.

Please provide proof of residency and a copy of the student's report card and/or transcript from their current school (if available). For enrollment documentation requirements, visit the [New Student Enrollment Page](#) and the [Enrollment Forms Page](#).

Non-residents

- Students who do not reside in New York City are eligible to attend summer school if they are in grades 3-12 and need summer learning to be promoted to the next grade level or to graduate from high school, if they pay tuition, and if there are available seats in the school program.
- To register for Summer School 2020, families should email the parent coordinator and/or principal of the remote learning summer school([Open external link](#))they wish to attend. Please attach a completed Non-Resident Enrollment form and provide a copy of the student's report card and/or transcript from their current school (if available).
- If there are seats available, the registering parent or guardian should send the signed application form and payment to:
- Office of Non-Public School Payables
Re: Non-Resident Tuition, N.Y.C. Department of Education
65 Court Street
Brooklyn, NY 11201

- Questions regarding non-resident fees can be directed to the Bureau of Non-Public School Payables at 718-935-4789.
- See the Non-Resident Enrollment page and Chancellor's Regulation A-125 for additional information and requirements.
- **Updates on Summer School: Supporting Students from Outside the DOE 7-13-2020**
 School officials received the guidance below if their summer school has registered students from nonpublic schools, or students who are new, temporary, or non-residents for summer learning: These students will need a DOE account generated for them in order to access remote summer learning in iLearnNYC. Request a DOE account for these students by submitting a Remote Learning Technical Support Ticket.
 These students will also need to activate their DOE account by completing the directions on the DOE Student Accounts page, or by using the Student Self-Service Account.
 If these students have trouble logging into iLearnNYC after activating their DOE account, schools are to email the following information to all of these addressees: Natalie Cosby, Arlene Francis-Scarder, and Winnie Bracco.
 - o Name;
 - o DOE email address;
 - o Summer school DBN; and
 - o Exact name of course(s) student will be enrolled in as it appears in the iLearnNYC Admin Console.
- These students will be manually entered in the iLearnNYC learning management system. For questions, email iLearnsupport

Where to Complete Summer School Work

Starting June 29, 2020 summer school students will complete their work on iLearnNYC, an online learning management system. iLearnNYC can be accessed through TeachHub:

1. Go to TeachHub
2. Sign in with their DOE account credentials.
3. Click the dark blue iLearnNYC icon.
4. You should be signed in automatically. Once in iLearnNYC, you can see your courses, meet your teacher, review course content, and more.

Summer Citywide Activity Challenges and Virtual Field Trips

The DOE is hosting several weekly citywide activity challenges and virtual field trips this summer for students in grades K–12 from July 13–August 17. These challenges are virtual, self-directed, and independent experiences, ranging from students expressing themselves through dance and song, to creating pixel portraits of themselves in Minecraft.

Additionally, there are 106 virtual field trips that allow students to visit extraordinary people and places, learn about remarkable events in history, and explore fascinating topics, all online.

To participate, an electronic parental consent form is required for students; the link to the consent form is contained in each challenge. To access the challenges, students will need to sign on using their DOE student accounts. New challenges will be posted each week on the Summer Enrichment Challenges and Activities family-facing webpage. (Summer Enrichment Challenges and Activities . Please share this information with your school communities. Please be reminded to use the Summer Learning page, for new resources. (summer learning page)

The OTDA has activated a helpline for P-EBT assistance

Services are now available from 8:30am - 5:00pm M-F.

Pandemic Electronic Benefit Transfer Program (P-EBT) Food Benefits

This is a Federal program to provide food benefits to children who miss the opportunity to receive school meals due to the pandemic-related school closures. More information about this program is available on our DOE website - <https://www.schools.nyc.gov/school-life/food/food-benefits>. You can call 833-452-

0096 for the New York State Office of Temporary and Disability Assistance's helpline or email: otda.sm.eisp.PEBT@otda.ny.gov for any questions.

Should I contact my local department of social services if I have any questions about P-EBT food benefits?

No. P-EBT food benefits are being issued by the New York State Office of Temporary and Disability Assistance.

They are **not** SNAP benefits, and your local department of social services has no information about your eligibility for these benefits, and no information about when you will receive these benefits if you are eligible.

If you have any questions about P-EBT food benefits, please send an email to this address: otda.sm.eisp.PEBT@otda.ny.gov or call the P-EBT Food Benefits Helpline **833-452-0096**.

Access to IEP Information in NYCSA for Families

Beginning July 1, parents and guardians will be able to view their child's IEP information in their NYC Schools Account (NYCSA), under the IEP icon; by default, only custodial users can view this information.

School officials were asked to inform families about this new feature and support parents in setting up accounts. For information on creating accounts, see the NYCSA wiki page on the Family Access Management (FAM) tool.

Revised Timeline and Guidance for Comprehensive Education Plan (CEP) for 2020–21

As noted by the Chancellor in the "Preparing for 2020–21 School Year" virtual meeting on June 11, all schools in Good Standing and Recognition schools will now have roughly a **30-day extension** to develop their 2020-21 CEP goals, which are now due by July 24 (extended from June 30). All CSI, Receivership, TSI, and CSI/TSI Transfer schools will now have to submit their CEPs, with a new deadline of July 13 (extended from June 12). All schools should complete their online attestation in iPlan, stating that the annual goals align with the preliminary school-based budget by July 24.

Extension of Services for Students Turning 21 by August

The DOE is planning to extend services to support all students who would be aging out of the school system by August, but are in need of continuous support for graduation and/or transition to adult/postsecondary programs. As a preliminary step, schools should begin identifying students who are in the following categories:

- Students who are working toward a diploma and were unable to complete the credits needed this school year due to the transition to remote learning, but would otherwise be able to if they were given up to one more year (e.g., students who have earned 33 credits or more, and require no more than two Regents examinations).
- Students who are alternately assessed and will be receiving a Skills and Achievement Commencement (SAC) credential, but have missed instruction and/or services because of the transition to remote learning, and/or who are showing signs of regression and have not met their IEP goals.
- If a student with an IEP is not offered extension of services but the parent feels it is needed, the parent should discuss this with their school administrator. If parents continue to have questions or concerns, they should email specialeducation@schools.nyc.gov.
- Students with IEPs who need to be connected with adult/postsecondary services or education, but have otherwise completed school. These students can participate in transition support services as needed through the summer, fall, and spring, or until they are fully connected with the adult/postsecondary services required. Families or schools can reach out to their borough transition and college access center (TCAC) at NYCTCACs@schools.nyc.gov, or email Natalie McQueen for students in D75 programs, as appropriate, to access services.

Revised Timeline for Language Translation & Interpretation (LTI) Plan for Parents

The Comprehensive Education Plan's revised timeline, the Language Translation & Interpretation (LTI) Plan for Parents will follow the same revised CEP timeline, and is now due by **July 24** (extended from June 30). The LTI plan serves as each school's strategy for communicating with families who do not speak English. The LTI plan must be finalized by October 30 (extended from September 21).

Meal Hubs

Meal hubs are open this summer and will continue serving grab and go meals from Monday through Friday, 7:30am – 1:30pm. All Meal Hubs began offering take home pizza meal kits. Take home pizza meal kits can be cooked at home using an oven, microwave, or toaster oven. Meal Hub patrons can pick up pizza alongside to grab-and-go meal offerings, and this option will continue to be available throughout the summer.

The Schools offering meals are: Q2, 69, 85, 92, 111, 122, 126, 141, 148, 149, 150, 152, 166, 234, 904, 445 and 610.

Summer Reading

Families can access free e-books and audiobooks this summer for all ages.

Students can read eBooks and listen to audiobooks through the DOE using the eBook reader Sora.

Sora is available to all NYC public school students. You just need your DOE account name and password. The Sora app is available on DOE issued iPads and can also be downloaded to any internet enabled device. The DOE website has outlined steps to setting this up on your device or to access it through your browser here: - <https://www.schools.nyc.gov/learn-at-home/summer-learning/summer-reading>.

- Reminder of the Updates to Immunization Requirements, June 2019 – Letter from Dr. Roger Platt

Dear Principal or Child Care Administrator,

As of June 13, 2019, public, private and parochial schools and child care programs in New York can no longer accept requests for religious exemptions from school immunization requirements. This law applies to students in pre-kindergarten through 12th grade and to all child care settings. This legislation is in response to the measles outbreak and will help contain the spread of measles among unvaccinated students.

All prior religious exemptions granted to students are now invalid. Children who had a religious exemption and who will be attending child care or public, private or parochial school in the summer must now receive the first age-appropriate dose in each immunization series by June 28, 2019, to attend or remain in school or child care. Additionally, by July 14, 2019, parents and guardians of such children must show that they have scheduled appointments for all required follow-up doses.

Programs that operate in the summer or have year-round programming, such as Early Learn, Family Child Care or 4410 services, should notify their families as soon as possible about the deadlines above. Sites that permit students who are not in compliance with vaccination requirements to attend could be subject to fines.

Students who are not attending school or child care until September who have not received all required immunizations must receive the first dose in each immunization series within 14 calendar days after the first day of school or enrollment in child care. Within 30 calendar days of the first day of school, parents or guardians of such children will also need to show that they have scheduled appointments for all follow-up doses.

Schools and child care programs can continue to accept medical exemptions. Instructions on how to

apply for a medical exemption can be found [here](#). Only valid medical exemptions will be approved.

All NYC students must meet the immunization requirements in order to attend school. Students are permitted to attend or remain in school or child care if they have received the initial series of vaccines but must remain on schedule to stay in school. You can review the immunization requirements online at schools.nyc.gov on the Immunizations page. Please share the Immunization Chart and attached letter (translated versions available on the Info Hub) with parents to ensure that students are in compliance with requirements for school year 2019-20. Public school principals can reach out to their borough health director with questions and child care administrators should reach out to earlychildhoodpolicy@schools.nyc.gov.

Roger Platt, MD



Schools to Ensure Students are Notified of August Regents Exams

Students who earned all credits required for graduation and were awaiting June Regents exams scores to meet exam requirements were entitled to participate in June graduation ceremonies. Students who did not earn passing scores on June Regents exams needed for graduation must be given the opportunity to retake them during the August administration—**August 13** and **14**—as previously acknowledged by families, students, and the school. If a school is not administering the Regents exam(s) the students need in August, school officials must reach out to a school that is and provide their students with a letter requesting their participation as described in the Regents School Administrator’s Manual.

Full-Fare MetroCards for Eligible Students

To provide students greater access to transportation and a better alternative to the half-price MetroCard, the MTA board agreed to end the half-fare program and offer a full-fare MetroCard for eligible students, effective July 1. Schools do not need to take any action—MetroCard shipments are being fulfilled pursuant to the eligibility change. Note that school bus eligibility remains unchanged. The new policy only impacts students who are not eligible for yellow bus services and who live one-half mile or more from school. For more information on eligibility criteria, see the attached

Registration for Summer SHSAT and LaGuardia Auditions

Students applying to high school for the 2019–20 school year who meet all three of the requirements below can take the Specialized High Schools Admissions Test (SHSAT) and LaGuardia High School auditions, which are taking place this August.

- Entered a non-DOE school in eighth grade (or entered ninth grade for the first time) in September 2018; and
- Moved to New York City after November 1, 2018; and
- Did not take the SHSAT or audition for LaGuardia High School in fall 2018.

The summer SHSAT will take place on **August 15**, at Stuyvesant High School (345 Chambers Street in Manhattan). Summer auditions for LaGuardia High School will be held at the school (100 Amsterdam Avenue in Manhattan) in late August.

Parents/guardians must bring their child to a Family Welcome Center to register for the SHSAT or auditions from **July 15** to **August 9**. Families cannot use MySchools to register for the summer SHSAT

or the LaGuardia High School auditions. Each student will receive their test ticket and/or audition ticket when they register. Students must bring their test and/or audition ticket to the test site.

Reminder: Summer in the City Calendar

First instructional day for high school students

- Monday, July 1, 2019

First instructional day for elementary and middle school students, Summer Academy programs, Extended School Year, Related Services, and Chapter 683

- Tuesday, July 2, 2019

Independence Day observed (schools closed)

- Thursday, July 4, 2019

Last instructional day for elementary and middle school students

- Thursday, August 8, 2019

Last instructional day for high school students

- Friday, August 9, 2019

Regents Exam

- **August 13–14, 2019**

Last instructional day for Extended School Year, Related Services, and Chapter 683

- August 13, 2019